TRIEC
Toronto Region Immigrant Employment Council

New Realities. New Opportunities.

Job Posting

Intern – Media Analysis

The Toronto Region Immigrant Employment Council (TRIEC) is a leadership council that creates and champions solutions to better integrate skilled immigrants in the Greater Toronto Region labour market. Council members include employers and stakeholders, such as professional and industry associations, regulatory bodies, educators, community groups, government and immigrant associations.

TRIEC's work focuses on three objectives:

- To convene and collaborate with partners, creating opportunities for skilled immigrants to connect to the local labour market.
- To work with key stakeholders, particularly employers, building their awareness and capacity to better integrate skilled immigrants into the workforce.
- To work with all levels of government, enhancing coordination and effecting more responsive policy and programs for skilled immigrant employment.

TRIEC programs include The Mentoring Partnership (TMP) the Immigrant Success Awards, work with Professional Immigrant Networks (PINs) and Learning Initiatives for Employers.

The Position

The Intern – Media Analysis will research and analyze media coverage on the topic of skilled immigrants and the labour market. This project is part of TRIEC's organizational evaluation. This position reports to the Manager, Operations.

Responsibilities

The Intern – Media Analysis will complete the following tasks:

- Work with staff to determine themes, research questions and research plan
- Work with staff to determine reporting format
- Develop template to record research
- Read TRIEC's collection of clippings and articles between 2003 and 2012
- Analyze media coverage and identify trends
- Prepare a written report

Deliverables

- Record of research
- 5 to 7 page report on trends in media coverage

Working Conditions

It is anticipated that the tasks will take between 70 and 80 hours. Work will take place at the TRIEC Toronto office during regular office hours. The successful candidate will negotiate a work schedule that ensures all tasks are completed by August 31, 2012. The earliest start date is July 9, 2012.

This is not a salaried position. TRIEC is able to offer TTC tokens and a stipend of $500, payable once the work is complete.

Qualifications

- Research skills such as the ability to think critically and synthesize information
- Strong writing skills
- Understanding of issues facing skilled immigrants an asset

Applications

Please submit an electronic resume and cover letter in MS Word or PDF format outlining your interest, skills and availability. Please include cover letter and resume in a single file with your name in the file name. Please use
"Intern – Media Analysis – your name" as the subject line of your e-mail. Applicants who do not follow these formatting instructions will be disqualified.

Deadline: Resumes must be received by 12:00pm noon on Thursday, July 5, 2012.

Please e-mail your application to: hr@triec.ca

For more information on TRIEC, please visit www.triec.ca.

We thank all applicants for their interest however, only those selected for an interview will be contacted.